



SANTA MARIA INDEPENDENT SCHOOL DISTRICT

Regular Meeting of the Board of Trustees

Monday, August 14, 2023

6:00 P.M.

MINUTES

Notice is hereby given that a scheduled Regular Meeting of the Board of Trustees of Santa Maria Independent School District was held on Monday, August 14, 2023 at 6:00 p.m. This meeting was held at the Santa Maria ISD Board Room, 11119 Military Road, Santa Maria, TX 78592.

The Santa Maria Independent School District offers reasonable accommodations for persons accessing its school facilities, as required by the Americans with Disabilities Act (ADA). If you require special accommodations, please contact Ida Torres, Administrative Assistant to the Superintendent, at (956) 565-6308 for assistance.

CALL TO ORDER

Adolfo Hinojosa, Board President called the Regular Meeting of Trustees to order at 6:00 p.m.

ESTABLISH QUORUM

Present:

Adolfo Hinojosa

Javier Jimenez, Jr.

Casey Espinoza

Andrew de la Rosa

Marco Aleman

Michele Garcia – 6:02pm

Miguel Zavala – 6:02 pm

PLEDGE OF ALLEGIANCE

OPEN FORUM

At special meeting the Board shall allot no more than 30 minutes to hear persons who desire to make comments to the Board. However, no one presentation shall exceed three minutes. Persons who wish to participate in this portion of the meeting shall sign up with the presiding officer or designee before the meeting begins and shall indicate the topic about which they wish to speak. The topics for discussion are limited to the topics listed on the posted agenda. Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting. The presiding officer or designee shall determine whether a person addressing the Board has attempted to solve a matter administratively through resolution channels established by policy.

No one signed up for open forum.

ACTION AGENDA

Presentation

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It is the policy of Santa Maria ISD not to discriminate on the basis of race, color, national origin, sex or handicap in its vocational programs, services or activities as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973, as amended.

“An Equal Opportunity Employer”



- 1) Student Recognition: Reynaldo Gutierrez participated in the Texas Boys State event and was elected County Rep., State Rep, and Chairman for the platform Committee. He also advanced as runner up for Lieutenant Government, second highest position at the event having over six hundred participants.

Pablo Ibarra, CCMR Clerk presented Reynaldo Gutierrez as the participant for the Texas Boys State event also presented a slideshow presentation to show what happens at these events.

Curriculum and Instruction

- 1) Discussion and possible approval of Teacher/ Principal Appraisers and Appraisal Timelines for 2023-2024 School Year

Motion to approve by Miguel Zavala, second by Marco Aleman. Motion passed unanimously.

- 2) Discussion and possible action on approving Purchases for the JET Program (Grant) as approved by the Texas Workforce Commission: The recommendation is to award the purchases of supplies and materials for the LVN Program from the following vendors:
 - a) TECH LABS
 - b) POCKET NURSE
 - c) ZSPACE
 - d) PCS

Mrs. Yadira Flores presented a slideshow presentation on the program that is being funded by the JET Program (Grant).

Motion to approve by Marco Aleman, second by Javier Jimenez, Jr. Motion passed unanimously.

Human Resources

- 1) Discussion and possible action on the proposed 2023-2024 Supplemental Stipends

Motion to approve by Andrew De la Rosa, second by Marco Aleman. Five in favor and two opposed, Motion passed unanimously.

- 2) Discussion and possible action to approve the Employee Handbook for the 2023-2024 school year

Motion to approve by Miguel Zavala, second by Marco Aleman. Motion passed unanimously.

Finance

- 1) Discussion and possible action to approve the work schedule calendars for the 2023-2024 school year

Motion to approve by Marco Aleman, second by Miguel Zavala. Motion passed unanimously.

- 2) Discussion and possible action to award the Depository Bid for the 2023-2024 and 2024-2025 school Years, for District Funds of Independent School District, under Texas Education Code, Chapter 45, Subchapter G, School District Depositories

Motion to approve by Marco Aleman, second by Miguel Zavala. Motion passed unanimously.

Travel

- 1) Discussion and possible action to approve out of valley trip for SMHS Volleyball Tournament in Freer, TX from August 17-19, 2023



Motion to approve by Javier Jimenez, Jr., second by Miguel Zavala. Motion passed unanimously.

Board Travel

- 1) Discussion and possible action to approve School Board travel to San Antonio, TX for MASBA Annual Conference on September 14 – 16, 2023

Motion to approve by Miguel Zavala, second by Marco Aleman. Motion passed unanimously.

- 2) Discussion and possible action to approve School Board travel to Dallas, TX for TASA/TASB Convention txEDCON23 on September 29 - October 1, 2023

Motion to approve by Andrew De la Rosa, second by Marco Aleman. Motion passed unanimously.

CONSENT AGENDA

Motion to approve the Consent Agenda by Miguel Zavala, second by Casey Espinoza. Motion passed unanimously

Finance

1. Approval of Check Payments since last report for June and July 2023
2. Approval of Monthly Investment Report for the period of June and July 2023
3. Approval of Revenue and Expenditure Report unaudited ending June and July 2023
4. Approval of Tax Collection Report for June 1, 2023 to June 30, 2023 and July 1, 2023 to July 31, 2023

Governance

1. Approval of Policy Update 121
2. Discussion and possible action to approve update on Policy FFAC (LOCAL) Wellness and Health Services: Medical Treatment

Minutes

1. Approval of Minutes for Regular Board Meeting for May 8, 2023
2. Approval of Minutes for Special Board Meeting for May 30, 2023
3. Approval of Minutes for Regular Board Meeting for June 12, 2023
4. Approval of Minutes for Special Board Meeting for June 19, 2023

EXECUTIVE SESSION

Motion to go into Executive Session by Andrew De la Rosa, second by Marco Aleman. Motion passed unanimously at 7:01pm.

Discussion under the authority of Section 551, Texas Government Code: If, during the course of the meeting covered by this Notice, the Board should determine that a closed session of the Board should be held or is required in relation to any item included in this Notice, then such closed session as authorized by Section 551.001 et. seq. of the Texas Government Code (the Open Government Act) will be held by the Board after the commencement in open session of the meeting covered by this Notice. Such closed session may concern any or all of the subjects and be conducted for any and all purposes permitted by Section 551.071 through and including Section 551.084 of the Texas Open Meetings Act, including, but not limited to, private consultation with the Board's attorney on any or all subjects or matters authorized by law.



- A. Section 551.071—Consultation with Attorney on Any Permitted Subject Including, But Not Limited
 - 1) Discussion with School Attorney on Item(s) Exempted under Attorney-Client Privilege
- B. Section 551.072—Deliberation Regarding Real Property
- C. Section 551.073—Deliberation Regarding Prospective Gift
- D. Section 551.074—Personnel Matters, pursuant to Section 551.074 of the Texas Government Code and Attorney consultation pursuant to Section 551.071 of the Texas Government Code
 - 1) Resignations, retirements, terminations, proposed terminations, appointments, evaluations, reassignments, duties and discipline of Professional, Paraprofessional and Non-Contract Employees; Teacher Substitutes and Substitutes for Maintenance, Transportation, and Cafeteria Department
 - 2) Discuss all items as appropriate on Superintendent's personnel recommendations
- E. Section 551.076 – Deliberations on Security Devices or Security Audits
- F. Section 551.082—School Children; School District Employees; Disciplinary Matters or Complaint
- G. Section 551.0821—Personally Identifiable Information about Public School Student

RECONVENE IN OPEN SESSION

Motion to Reconvene in Open Session by Miguel Zavala, second by Andrew De la Rosa. Motion passed unanimously at 7:21pm.

- 1. Discussion and possible action on items discussed in Executive Session
- 2. Discussion and possible action on recommendations on all items as appropriate on Superintendent's personnel recommendations.

Motion to approve Superintendent's personnel recommendations as discussed in Executive Session by Marco Aleman, second by Casey Espinoza. Motion passed unanimously.

EXECUTIVE SESSION

(May be reconvened, if necessary)

ADJOURNMENT

Motion to adjourn meeting by Marco Aleman, second by Andrew De la Rosa. Motion passed unanimously at 7:22pm.

This notice was posted in compliance with the Texas Open Meetings Act on Friday, August 11, 2023 at 5:00 p.m.



Adolfo Hinojosa
Board President



Casey Espinoza
Board Secretary



This notice has been publicly posted at the administrative offices of the Santa Maria Independent School District, 11119 Military Rd., Cameron County, Santa Maria, Texas, at least seventy-two (72) hours in advance of the above mentioned meeting, as required by the following sections of the Texas Government Code: 551.071 through 551.084. During the regular school year, this notice is also posted in all schools in the District. The school district also posts its board meeting agendas on the District's internet web site (www.smisd.net)

Consent Agenda: All matters listed under the Consent Agenda are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired on a specific item(s), that item will be removed from the Consent Agenda and considered separately.

Board of Trustees

Adolfo Hinojosa, President

Javier E. Jimenez, Jr., Vice-President

Casey Espinoza, Secretary

Marco Aleman, Member

Andrew "Andy" De La Rosa, Member

Michele Garcia, Member

Miguel Zavala, Member

